



**Motivation and stimulation of creative, scientific and career growth of  
university teachers, researchers, students  
and ensuring sufficient space, material, technical, informational and  
personnel for the implementation of study programmes at  
St. Elizabeth's University of Health and Social Work**

Internal regulation within the meaning of Article 3(h), (l) and (m) of Act No  
269/2018 Z. z on quality assurance of higher education

## **Article 1 Legislative**

### **sources**

The directive is based philosophically and legislatively on the internal system for quality of higher education of the Higher Education Academy of the Slovak Academy of Higher Education in the sense of the SAAVŠ standards in the field of creative activity, higher education, their improvement, structure and quality monitoring, as well as on the provisions of § 48a § 49 of the Higher Education Act No. 131/2002, the structure of § 3 of Act No. 269/2018 Coll. on Quality Assurance of Higher Education, as well as standards for the internal system in the section on the creative activity of higher education faculty and students. For the standards for study programmes (VS), habilitation and inauguration procedures, its wording and structure is based on the relevant directives with an impact on career and salary growth, t h e internal regulations of the SEU and the internal system, as well as the form of salary career simulation, their progression in the framework of the SSTE, doctoral, rigorous, habilitation and inauguration procedures, attestation and specialisation growth in the departments of health and social affairs, foreign and European affairs.

## **Article 2**

### **Objective of**

### **the**

### **Regulation**

The aim of the internal regulation is to:

- a) To stimulate higher education teachers SEU and researchers of SEU in increasing their expertise, scientific productivity and thus in their career advancement,
- b) To enable the most talented students to pursue the path of student scholarly activity in preparation for and progressive improvement in PhD studies,
- c) to motivate their independent creativity through rigorous studies or, in the case of health professions, through specialisation studies,
- d) create incentive pay conditions for the best researchers and university teachers,
- e) Motivate their career development through access to habilitation and inauguration procedures,
- f) To support students in the SVOČ and Alumni in their scientific events, helping to organize them also at individual SEU departments with national and international reach,
- g) Support the cooperation of the libraries of the editorial centres of the Institutes in the funding of the publication of monographs of university textbooks, and in the budget of the publication of scientific journals, as long as they are registered in international databases (e.g. Scopus , Web of Science, etc.).

## **Article 3**

### **Legislation and**

#### **incentives A.**

- Decree of the Ministry of Education and Science of the Slovak Republic on habilitation and inauguration proceedings No. 246/2019 Coll. on the procedure for obtaining scientific and pedagogical titles and artistic and pedagogical titles of associate professor and professor,
- Government Regulation No. 296/2010 on professional competence for the exercise of the health profession, the method of continuing education of health professionals, the system of specialisation fields and the system of certified work activities ,
- Internal regulations of SEU :
  - Rector's Directive on PhD studies,
  - Directive of the Rector on the rigorosum procedure,
  - Principles for awarding and evaluating grants - internal grant schemes
  - Principles for the award and evaluation of grants - activities of the expert committee for internal grant schemes
  - Remuneration Regulations of the SEU,
  - Principles of the selection procedure for filling the posts of university teachers, researchers, professors, associate professors and senior staff,
- Measures of the Ministry of Education and Science of the Slovak Republic on student scientific activities.

#### **B. Economic incentives**

- Supplements, both personal and incentive, financing of conferences, monographs, publication fees annually, in the budget for creative activities (without participation of the state budget).

### C. Departmental incentives

Grants from central state administration bodies, in particular the Ministry of Health, the Ministry of the Interior and the Ministry of Foreign Affairs (the Ministry of Higher Education has not yet allocated funds for private universities, in the event of a change in legislation, also the funds of the Ministry of Higher Education of the Slovak Republic).

## **Article 4**

### **Aligned (coherent) activities of the structures of the SEU aimed at motivating university teachers and students**

- A. *The Higher Education Quality Assurance Council of the Higher Education Quality Assurance System* , which discusses at least once a year a report on publishing activities, and the use of internal funds allocated by the Higher Education Quality Assurance System for research and creative activities of students and university teachers,
- B. *The Scientific Council of the SEU* annually evaluates the creative scientific activity , research of financial resources and foreign business trips aimed at inviting participation , chairing, lectures and presentations at foreign European and world forums. Funding of students who apply for student research activities and other forms of competitions for students and PhD students, researchers and university teachers, publications and citation feedback in the annual report of the SEU.
- C. *The Academic Senate of the SEU* approves the report on the activities of the SEU annually,
- D. *Departments, faculties, institutes, institutes and departments-* organization of scientific conferences for university teachers and students,
- E. *Ministry of Education, Science, Research and Sport of the Slovak Republic* - report on the use of funds, from the time when and insofar as they start to be allocated for the purposes of R&D by the state under grant schemes for the respective project

separately at the end and at the interim evaluated for the call of the Ministry of Education and Science of the Slovak Republic.

F. *Ministry of Foreign Affairs of the Slovak Republic and Ministry of Health of the Slovak Republic* - at their invitation and after the end of the projects

- Outputs of development science projects to the Ministry of Foreign Affairs
- Reports to the Ministry of Health of the Slovak Republic and the Ministry of the Interior of the Slovak Republic on the results of departmental scientific grants.

G. *Foreign evaluation structure* at 6 yearly intervals before each subsequent evaluation

H. *Ministry of Education, Science, Research and Sport of the Slovak Republic* in the framework of the periodic evaluation, if the call will be connected with the possibility of obtaining a financial subsidy.

## **Article 5**

### **Control of sufficient spatial, material, technical, informational and staffing provision of study programmes**

A. Structures control and assessment spatial, material, technical, informational and personnel provision of study programmes:

The responsible structures of the SEU in this area are:

- Council of the Higher Education Quality Assurance System for Internal Quality Assurance of Higher Education ,
- Programme Board of the University of Applied Sciences for study programmes and disciplines of habilitation and inauguration proceedings
- Scientific Council of SEU

- Commission for the Internal System

B. The activities of the structures that annually assess and submit to the Scientific Council of the SEU and the Ministry of Education and Science of the Slovak Republic a report on creative activities, pedagogical activities and monitor the continuous fulfillment of personnel standards for study programs. They propose the launching of selection procedures for the posts exhaustively specified in the standards for study programmes. The inspection unit, on its own initiative or at the initiative of students or university teachers and representatives of the academic community of the Higher School of Education and Science, checks the adequacy of the spatial and financial provision and the efficiency of the study programmes, proposes adjustments to the tuition fees and reports on the financial implementation of grants when inspecting grants at the request of the Rector or the grant scheme administrator.

## **Article 6**

### **Final provision**

This internal regulation with the aim of motivating and stimulating the creative, scientific and career growth of university teachers, researchers, students and ensuring sufficient spatial, material, technical, informational and personnel implementation of study programs at the St. Elizabeth University of Health and Social Work after discussion in the Academic Senate of the SEU was approved by the Scientific Council of the SEU k on 28.01.2022 -31.01.2022 and is effective from 1.2.2022.

In Bratislava on 31.01.2022

Dr. h. c. prof. MUDr. Juraj Benca, PhD. , MPH

rector