



## ST. ELIZABETH UNIVERSITY OF HEALTH AND SOCIAL WORK

### Statutes and Rules of Procedure

### Programme Council of the St. Elizabeth University of Health and Social Work in Bratislava, n. o. for study programmes and fields of study for habilitation and inauguration proceedings

#### Art. 1

In accordance with the internal regulation "*Creation, application and evaluation of the internal quality system of higher education of the St. Elizabeth University of Health and Social Work N.O. in Bratislava*" and on the basis of Article 2 (1) of the internal regulation "*Creation, preparation, approval, modification and termination of study programmes of the St. Elizabeth University of Health and Social Work, N.O. in Bratislava*" the Programme Council of the St. Elizabeth University of Health and Social Work in Bratislava is established for study programmes and fields of study for habilitation and inauguration proceedings (hereinafter referred to as the "Programme Board"). The Programme Board shall be established with its sections for each field of study or group of study programmes as a body for the assessment, evaluation, monitoring, control and modification of study programmes.

#### Art. 2

The Programme Board prepares ideas for the creation of new study programmes, habilitation and inauguration procedures for their creation, modification and approval. It contributes to the quality of the decisions taken at all levels in accordance with the internal policies of the *St. Elizabeth University of Health and Social Work* and in line with its Long Term Plan.

#### Art. 3

1. The members of the Programme Board shall normally consist of two-thirds of the members from outside the university, depending on the number and focus of the fields of study and programmes. The Chairperson and the Secretary of the Programme Board are appointed and dismissed by the Rector, as a rule, from among experts from outside the university after

discussion in the Board of Trustees of the *St. Elizabeth University of Health and Social Work*. The members of the Programme Board are persons who are not involved in the development of study programmes. The members of the Programme Board shall be appointed by the Rector of the *St. Elizabeth University of Health and Social Work* from among persons who are not involved in the development of the relevant study programmes, as a rule on the proposal of all stakeholders from the external and internal environment of the *St. Elizabeth University of Health and Social Work*. The members are proposed by the Scientific Council of the *St. Elizabeth University of Health and Social Work* from among domestic and foreign experts, the Board of Trustees of the *St. Elizabeth University of Health and Social Work* from among representatives of employers and professional society, the Academic Senate of the *St. Elizabeth University of Health and Social Work* from among representatives of the student chamber, the Alumni Club and the Rector of the *St. Elizabeth University of Health and Social Work* from among the members of the Council of the *St. Elizabeth University of Health and Social Work* for the Internal Quality Assurance System of Higher Education. None of the proposed persons can be a guarantor or a person involved in the development of study programmes. The Programme Board establishes ad hoc working groups for groups of health and social sciences, as a rule, composed of national and foreign experts from the relevant fields of practice, or experts from universities. The members of the working groups for individual disciplines or groups of study programmes observe the principle of not participating in the preparation of study programmes. The task of the working groups is to monitor and discuss the development of study programmes in accredited fields of study on the proposal of the Chairman of the Programme Board. The tasks of the working groups shall be assigned by the Chairperson of the Programme Board.

2. The term of office shall be a maximum of four years. The Rector may also appoint a member and the Chairperson of the Programme Board for the academic year in which a programme of study is being completed or established.

#### **Art. 4**

1. The Programme Board meets at least 2 times a year and whenever requested by a supermajority of the Programme Board, the submitter of a study programme or sponsor, the Chair of the Programme Board or the Rector of the *St. Elizabeth University of Health and Social Work*, within 30 days of receipt of the request.

2. Resolutions, if they need to be adopted, for example, in the case of a change of supervisor or programme of study, shall be adopted by the Programme Board by a majority of the members present. The minutes shall be taken by the Secretary of the Programme Board and, after approval by the Chairman of the Programme Board, the minutes shall be sent to the Rector of the *St. Elizabeth University of Health and Social Work* within seven days of the

meeting.

**Art. 5**

This Statute and the Rules of Procedure of the Programme Council shall enter into force upon approval by the College of the Rector of the St. Elizabeth University of Health and Social Work and the Scientific Council of the St. Elizabeth University of Health and Social Work and shall enter into force as of 28.01.2022.

In Bratislava on 28.01.2022

**Dr. h. c. prof. MUDr. Juraj Benca, PhD. , MPH**

**Rector**