



ST.ELIZABETH UNIVERSITY OF HEALTH AND SOCIAL WORK N. O. Bratislava

**Directive on the support of the St. Elizabeth University of Health
and Social Work for applicants for studies and students with
specific needs**

**Directive issued by the Rector of the St. Elizabeth's
University of Health and Social Work**

**With Annex to Decree No 458/2012 Coll.
MINIMUM REQUIREMENTS OF A STUDENT WITH SPECIFIC NEEDS**

BRATISLAVA 2022

ST. ELIZABETH UNIVERSITY OF HEALTH AND SOCIAL WORK

Directive on the support of the St Elizabeth's University of Health and Social Work, N. O. in Bratislava of applicants for studies and students with specific needs

Article 1

The Directive on Support of the St. Elizabeth University of Health and Social Work for Study Applicants and Students with Specific Needs (hereinafter referred to as "Support of the University of Health and Social Work for Study Applicants and Students with Specific Needs") establishes the roles of the St. Elizabeth University of Health and Social Work authorities in establishing the study conditions and material conditions for the study of specific groups of study applicants and students without reducing the requirements for their study performance, and regulates the rights and obligations of the participants in the study processes of the St. Elizabeth University of Health and Social Work (*hereinafter referred to as "SEU"*) in the creation of a universally accessible academic environment.

Article 2

Sources of regulation

The Directive on Support for Applicants and Students with Specific Needs of the SEU contains the application and implementation of the provisions of

- § Section 100 of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Act on Higher Education"),
- § 100 (5) of the Higher Education Act within the content and Annexes of *the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as "MŠVŠ SR") No. 458/2012*
- Z. z. on the minimum entitlements of a student for support services according to the type of specific need,*
- *Standards for the internal quality assurance system of higher education,*
- *Standards for the study programme of the Slovak Accreditation Agency for Higher Education of 2 July 2020,*

-Methodologies for the evaluation of standards of the Slovak Accreditation Agency for Higher Education as amended on 18 February 2021,

-internal regulation of the SEU "Creation, application and evaluation of the internal quality system of higher education of the SEU dated 25 November 2021.

Article 3

Terminology in the processes of support for applicants and students with specific needs

In accordance with the relevant definitions of the Higher Education Act, SEU supports applicants and students with specific needs: *sensory, physical and multiple disabilities, chronic illnesses, and impairments, with mental illness, autism or other pervasive developmental disorders and learning disabilities.*

Article 4

1. SEU evaluates the specific needs and the scope of support services on the basis of a request from the student, who submits for these purposes, in particular, a medical certificate not older than three months, which is mainly a medical finding, a report on the course and development of the illness and disability or an extract from the medical records, or a statement from a psychologist, speech therapist, school psychologist, school speech therapist or special educator on the basis of the provisions of the following § 27 (2) of *Act No. 578/2004 Coll. on health care providers, health care workers, professional organisations in health care, as amended.*

2. SEU provides *support services* to students who have agreed in writing to an assessment of their specific needs, according to the extent and type of specific need, in particular to ensure the possibility of using specific educational resources, individual educational approaches, in particular individual teaching of selected subjects for students with sensory disabilities, special conditions for the performance of study duties without reducing the requirements for study performance, individual approach of university teachers, remission of tuition fees in justified cases, if the study is longer than the standard length of the relevant study programme

in accordance with the cited Decree of *the Ministry of Education and Science of the Slovak Republic*") No. 458/2012 Coll.

z. *on the minimum entitlements of a student for support services according to the type of specific need.*

3. The College may review the specific needs of a student receiving support services, including at the request of the student. The Rector may, at the request of a student with specific needs, waive tuition fees in whole or in part.

4. SEU

a) in the case of a student with a visual impairment, provides an electronic reader and translation device (mobile app) free of charge every year,

b) provides that in the case of a student with a hearing impairment, the teacher concerned shall supply the student with a print of his/her lecture (screenshot) on request,

c) in the case of a student with a motor disability, ensure that the study group of which such a student is a member has theoretical teaching on the ground floor. Departmental assistants shall report this to the Bursar on 1 September and 1 February of the semester in question. The Study and Scholarship Departments shall be located in offices on the ground floors of the buildings.

5. The Bursar of the SEU shall make structural modifications in the event that offices and classrooms for students with motor disabilities on the ground floor are divided by a step (stairs), he shall provide a structural modification or an elevator at the latest at the time of the building's approval.

5. The Rector of the SEU appoints a person from among the professors and associate professors with special care for *students and teachers with severe disabilities*.

6. The Rector of the SEU allows employees with severe disabilities to work from home (home office) at their request and if their job description allows it.

7. The Rector of the SEU awards and promotes student Paralympians with medal awards on the school notice board and supports student Paralympians (e.g. by waiving tuition fees).

Article 5

1. The Rector of the SEU shall establish the position of the SEU Coordinator for Students with Specific Needs (hereinafter referred to as the "Coordinator") from among the university

teachers.

2. The SEU coordinator is actively involved in identifying applicants for studies with specific needs and students with specific needs, assesses the specific needs of applicants for studies with specific needs and students with specific needs, the scope of the corresponding support services and participates in their provision, ensures cooperation with SEU departments and SEU staff, provides them with information and advice in connection with the specific needs of students.

3. The SEU Coordinator advises and coordinates the provision of support services for students. He/she makes an annual proposal for the use of funds to support the studies of students with specific needs, in particular for the provision of material and technical aids and equipment.

4. Each year, the coordinator of the SEU submits a report to the rector of the SEU on the conditions of the use of support services.

This Directive, entitled "*Directive on the Support of the St. Elizabeth University of Health and Social Work for applicants and students with specific needs*"

- a) discussed by the Academic Senate of the SEU on 25.11.2021
- b) approved by the Scientific Council of the SEU on 26.11.2021

This Directive is effective from 01.12.2021

Bratislava, 26 November 2021

Dr. h. c. prof. MUDr. Juraj Benca, PhD., MPH

Annex to Decree No 458/2012 Coll.

MINIMUM REQUIREMENTS OF A STUDENT WITH SPECIFIC NEEDS

Minimum entitlements of a student under *Section 100(2)(a) of the Act*

| | Spatial requirements | Material requirements | Study-related requirements |
|----------------------------------|---|---|---|
| Blind student | Support for orientation, independent and safe movement in the college premises | Borrowing literature from the academic library at extended time | Individual timetable for fulfilling study obligations |
| | Access to study-related information in a barrier-free1) manner | - | Support in the provision of basic study literature, lecture notes and assignments |
| | Barrier-free working in the academic information system | - | Support for the provision of study materials in accessible formats |
| | Access to information and materials of the academic library in a barrier-free1) way | - | - |
| | Spatial requirements | Material requirements | Study-related requirements |
| Visually impaired student | Access to the information resources of the college in a barrier-free1) way | Borrowing literature from the academic library at extended time | Individual timetable for fulfilling study obligations |
| | Barrier-free working in the academic information system | Technical support in library work by using technical equipment | Support in the provision of study literature, lecture notes and assignments |
| | Access to information and materials of the academic library in a barrier-free1) way | - | - |

Without outside help, using assistive technologies.

| | Spatial requirements | Material requirements | Study-related requirements |
|--|-------------------------------|---|---|
| Deaf student | - | Borrowing literature from academic libraries for an extended period of time | Individual timetable for fulfilling study obligations |
| | - | - | Support in the provision of study literature, lecture notes and assignments |
| | Spatial requirements | Material requirements | Study-related requirements |
| Hearing impaired student | - | Borrowing literature from academic libraries for an extended period of time | Individual timetable for fulfilling study obligations |
| | - | - | Support in the provision of study literature, lecture notes and assignments |
| | Spatial requirements | Material requirements | Study-related requirements |
| Student with a physical disability of the lower limbs | Teaching in accessible spaces | - | Priority registration for selected lectures, exercises and exams |

| | | | |
|--|---|---|---|
| | Preferential accommodation in the barrier-free areas of the student house under the following conditions the place of residence is more than 20 km from the place of study. | - | Individual study plan |
| | A reserved parking space for a specific student at | - | Support in the provision of study literature, |

| | | | |
|--|--------------------------------|------------------------------|---|
| | wheelchair accessible entrance | | materials from lectures and assignments from exercises |
| | Spatial requirements | Material requirements | Study-related requirements |
| Student with physical disabilities of the upper limbs | - | Making copies of study texts | Individual timetable for fulfilling study obligations |
| | - | - | Support in providing study literature, lecture materials and assignments from the exercises |

Minimum entitlements of a student under *Section 100(2)(b) of the Act*

| | | | |
|---------------------------------------|-----------------------------|------------------------------|---|
| | Spatial requirements | Material requirements | Study-related requirements |
| Student with a chronic illness | - | - | Individual timetable for fulfilling study obligations |

Minimum entitlements of a student under *Section 100(2)(c) of the Act*

| | | | |
|--|-----------------------------|------------------------------|---|
| | Spatial requirements | Material requirements | Study-related requirements |
| Student with a medical impairment | - | - | Individual timetable for fulfilling study obligations |

Minimum entitlements of a student under *Section 100(2)(d) of the Act*

| | | | |
|------------------------------------|-----------------------------|---|---|
| | Spatial requirements | Material requirements | Study-related requirements |
| Student with mental illness | - | Borrowing literature from the academic library for an extended period of time | Individual timetable for fulfilling study obligations |
| | - | - | Individual study plan |

| | | | |
|--|---|---|--|
| | - | - | Support in the provision of study literature |
|--|---|---|--|

Minimum student entitlements under § 100(2)(e) of the Act

| | Spatial requirements | Material requirements | Study-related requirements |
|---|-----------------------------|---|---|
| Student with autism or other pervasive developmental disorders | - | Borrowing literature from the academic library for an extended period of time | Individual timetable for fulfilling study obligations |
| | - | - | Individual study plan |
| | - | - | Support in the provision of study literature, lecture notes and assignments |

Minimum student entitlements under § 100(2)(f) of the Act

| | Spatial requirements | Material requirements | Study-related requirements |
|---|-----------------------------|---|---|
| Student with learning disabilities | - | Borrowing literature from the academic library for an extended period of time | Individual timetable for fulfilling study obligations |
| | - | Help in the library with catalogues | - |